

Hughenden Parish Council

TERMS AND CONDITIONS FOR THE ERECTION OF TEMPORARY STRUCTURES ON ALLOTMENTS

Permission will only be granted if the request is made on the attached form and the position of the temporary structure identified. The request must be signed by the tenant and returned to the Parish Clerk. If the request is approved, you will receive written notification.

Please ensure that you have discussed your proposals and gained the agreement of your neighbouring allotment tenants before applying. Disputes which may subsequently arise from the erection of temporary structures may result in the permission being withdrawn. Temporary structures should be positioned away from boundaries to avoid causing obstruction to paths, adjacent plots and loss of light to neighbouring allotment holders.

The Council as landlord of the allotment shall allow the tenant permission to erect a shed and or a greenhouse/polytunnel in accordance with the following rules:

- 1) The cost of purchase and installation is the responsibility of the allotment holder.
- 2) Only one structure of each type shall be permitted on each allotment plot, for example, one shed & one greenhouse or polytunnel.
- 3) A shed must not exceed 6ft x 4ft.
- 4) A greenhouse/polytunnel must not exceed 6ft x 8ft.
- 5) Prior notification in writing is required before purchasing and erecting the structure. Please put in writing details of the model including size and materials. As these are temporary structures they do not require planning permission.
- 6) All glazing must be plastic or polycarbonate. No glass will be permitted.
- 7) The shed will have a gabled or sloping pent roof. The roof will be a felted or bituminized corrugated roof in grey, black or dark green.
- 8) If a window is chosen, it may occupy a space on one side only and be no more in area than a third of that side, to preserve the visual amenity of the site.
- 9) A shed must be positioned no closer than 0.5m away from the boundary of the plot and no less than 1m away from any hedge.
- 10) No foundations requiring the excavation of footings may be constructed.

- 11) All structures must be kept by the tenant in a clean and tidy condition and in a good state of repair acceptable to the Council. All timber structures shall be stain treated within one calendar month of erection and at least once every third year during the continuance of the tenancy agreement. This to be carried out at the tenants own expense.
- 12) The tenant shall not use the structures for any purpose other than that of working their allotment and it shall not be used for any noisy, noxious, dangerous or offensive purpose which may become a cause of nuisance, annoyance or damage to the Council or their tenants or the owners or occupiers of adjoining land.
- 13) When the tenancy ends, the tenant, their personal representative or executor is responsible for the dismantling and removal of the structure at their own cost.
- 14) The permission for the erection of the structure can be transferred to a successor tenant by mutual agreement between the outgoing tenant, the incoming tenant and the Council.
- 15) The Council shall not be liable for any injury, loss or damage occasioned to the said buildings, nor for any loss or damage to any tools or other property placed or kept in the building/s by the tenant.
- 16) If a tenant holds two or more allotment tenancies with the Council the aggregation of the allowance to provide a larger structure on one only of the allotments is strictly prohibited.
- 17) Any breach of these rules may result in the termination of the tenancy.

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Intention to install a shed on an allotment plot

Name:

Allotment Site:

Plot number:

Please draw in the space below a plan of you allotment plot and show where you intend the shed to be positioned (if preferred you may use the back of this form):

Please either attach printed details of the shed you wish to install or provide a link to the shed on a website:

Signature:

Have you discussed this with your neighbouring allotment holders?

YES

NO

Are they happy for you to put a shed in the plot?

YES NO

By signing this form you are agreeing that you have read and agree to abide by the Parish Council 'TERMS AND CONDITIONS FOR THE ERECTION OF A SHED ON AN ALLOTMENT'.

Signed:

OFFICE USE ONLY:

Application granted on:

Application denied on:

If denied please give reason below;