



Hughenden Parish Council

HUGHENDEN PARISH COUNCIL

Remote Services Committee Meeting
Held on Tuesday 17th September 2020 at 7.00pm
via Zoom Video Communications

Minutes

Present

Chairman – Cllr. P Gieler
Cllr. M Hilder
Cllr. C Sammut
Cllr. M Tyler

Officers: M Woof (MW) & J Armshaw (JA)

Public Participation and Reports from District and County Councillors

One member of the public attended – they outlined the issues which allotment holders are experiencing at the Primrose Hill Allotments and the feedback they had received from TVP regarding CCTV coverage.

To Receive apologies for absence

Cllr. P Ewart
Cllr. P Nicholls

To receive declarations of interest

In accordance with Sections 30 (3) and 235 (2) of the Localism Act 2011 and Hughenden Parish Council Code of Conduct, Councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

Cllr. C Sammut declared in interest in the hedges and trees bordering The Common in Great Kingshill.

AGREED

Cllr. Sammut requested a dispensation to speak which was unanimously approved.

To resolve the minutes of the previous meeting

There are no previous minutes requiring approval



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North Dean Hedge

Minute Ref 18338 11/09/2020 Full Council refers

Cllr Gieler and JA provided background.

AGREED

- MW will make contact with the parishioner to arrange a meeting with Cllr. Gieler and Cllr. Hilder

H & S Intervention on Pavement Facing Hedges

Some hedges are adjacent to pavements forcing pedestrians into the road.

Councillors are asked to identify these, and to determine whose responsibility it is to maintain them. This may require extra work to be given to contractors for our hedges or influence to be brought to bear on the Principal Authority for theirs.

AGREED

- That JA and MW will inspect some hedges in Missenden Road, Cryers Hills and Coombe Lane, identifying those which require urgent attention and delivering Action Required letters in line with our Devolution Agreement
- Cllr. Hilder will meet with officers to review siding out issues.
- MW – will update FB and Website pages regarding looking after your hedges and boundaries
- That Cllrs. would outline a tree and hedge policy and weigh parishioners requests for aesthetic or residential amenity work against that policy.

Allotments

To review security across all allotment sites, identifying any inconsistencies across the sites and bringing all to the same minimum standard whilst preserving PROW, permissive paths and community value

AGREED

- A working party be established to review allotment security and to meet police representatives
- The working party to comprise Cllr. Tyler, Cllr. Gieler and a member of the public.

Burial Ground

8.1 To review security at the Four Ashes Garden of Rest and to consider if further action is required to address specific problems in that regard.

8.2 To consider the pressing need for the development of further ground for the interment of cremated remains area.

8.3 To consider signage for parking areas.

AGREED

- MW – to review security and consider if there is currently a problem
- MW – report on required signage



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- MW & JA – to report on timescales and to propose the actions for the design and layout to be made available

Open Spaces

To agree a working party to identify in consultation with arboriculturist two or three trees to be planted in Old Allotment Ground and siting of matching number of benches or picnic tables and further to consider a timetable for this work and how the young trees will be nurtured.

AGREED

- The working party comprising Cllr. Nicholls, Cllr, Sammut, PG, MW and JA be convened to consider and recommend actions and timetable to complete this task.

Community & Playground Spaces

To agree a working party to review the proposals received for Templewood Play area and replacement equipment for the Hughenden Village Hall Playground

AGREED

- The working party comprising Cllr Gieler, Cllr. Hilder and Cllr. Williams will review the renewed proposals and submit their recommendation to committee for approval.
- MW will draft a short report to accompany the proposals confirming the budget and any restrictions on the locations.

Devolved Service Commitments and Contracts

Deputy Clerk to give a short verbal introduction to devolved services and the seasonal operational work we do.

11.1 Verges

Who we use and our existing policies

11.2 Trees & Hedges

Who we use and our existing policies

Outstanding queries re trees and hedges adjoining The Common in Great Kingshill

11.3 Cutaways

Who we use and our existing policies.

AGREED

- The summary of WHAT WE DO be circulated in hard copy format to all Services Committee members.
- In order to run new contracts from 1 April 2021, we need on the Government Contract Finder in January with signoff by Council in February to hit the April target.



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Future Agenda Items

- Consider Lamp posts and lighting
- Demonstration of existing OTISS functionality

Agreed Date for next meeting

27 October 2020

Meeting to Close

Closed at 21:17.