

Hughenden Parish Council  
Actual V Budget Period 01 2021-2022

Hughenden Parish Council  
Actual v Budget 21-22  
Actuals based on June 2021  
Month 3

2021/22 Annual Budget £	2021/22 Actual Year to Date Month 3	2021/22 Avail Balance to Year End £	% Current to Budget	2021-22 Recommended Budget	% Budget Increase over the 20/21 budget	Notes on Projected Year end
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**Income**

Allotment Rents	43004009		£7,500.00	£115.00	£ 7,319.00	98%	£7,500.00	0.00%	Services
Burial Ground Fees	44004001		£16,000.00	£4,175.00	£ 15,000.00	94%	£16,000.00	0.00%	Services - Looking at our figures
Grants & Donations Received	52004002			£0.00	£ -	-			Admin, Governance & Facilities
Rent Received	52004009			£0.00	£ 37.00	-			Admin, Governance & Facilities
Bank Interest Received	52004400			£7.18	£ 1,000.00	-			Admin, Governance & Facilities
Miscellaneous Income	52004903			£4,730.00	£ -	-			Admin, Governance & Facilities
Rent Income (including Haylage)	45004904		£400.00	£0.00	£ 400.00	100%	£400.00		Services
Devolved Services income	48004099		£11,410.00	£11,410.53	£ 11,410.00	100%	£11,410.00	0.00%	Services
Projects Income (MVAS)	59004009			£0.00	£ -	-			Admin, Governance & Facilities
Precept	52004100		£219,000.00	£109,500.00	£ 215,856.00	99%	£219,000.00	0.00%	Admin, Governance & Facilities
WDC Tax Based Grant	52004101		£0.00	£0.00	£ -	-	£0.00		NLA
CIL Receipts	52004200			£0.00	£ 15,534.00	0%			Admin, Governance & Facilities
<b>Total Income</b>			<b>£254,310.00</b>	<b>£129,937.71</b>	<b>£266,556.00</b>	<b>£4.90</b>	<b>£254,310.00</b>	0.00%	

**Expenditure**

**Admin, Governance & Facilities**

Chairman's Member's Allowance	52007013		£300.00	£0.00	£0.00	100%	£300.00	0.00%	Admin, Governance & Facilities
Members Allowances	52007014		£750.00	£0.00	£0.00	100%	£750.00	0.00%	Admin, Governance & Facilities
Salaries	52007000		£60,000.00	£13,159.83	£58,000.00	100%	£60,000.00	0.00%	Admin, Governance & Facilities
Pension Costs	52007003		£12,480.00	£2,764.13	£12,064.00	100%	£12,480.00	0.00%	Admin, Governance & Facilities
Employers NI Costs	52007006		£8,300.00	£1,224.86	£8,004.00	100%	£8,300.00	0.00%	Admin, Governance & Facilities
Recruitment Expenses	52007008		£0.00	£489.00	£0.00	-	£0.00		Admin, Governance & Facilities
Entertaining	52008205		£300.00	£0.00	£0.00	100%	£300.00	0.00%	Admin, Governance & Facilities
Expenses (incl mileage)	52007306		£150.00	£0.00	£150.00	100%	£150.00	0.00%	Admin, Governance & Facilities
Training & Conferences	52008203		£2,000.00	£30.00	£1,750.00	100%	£2,000.00	0.00%	Admin, Governance & Facilities
<b>Admin, Governance &amp; Facilities Total</b>			<b>£84,280.00</b>	<b>£ 17,667.82</b>	<b>£79,968.00</b>	<b>100%</b>	<b>£84,280.00</b>	0.00%	

**Facilities**

Accounts	52007607			£350.10	£ 650.00	-		#DIV/0!	
Advertising	52007507		£1,000.00	£0.00	£1,050.00	100%	£1,000.00	0.00%	Admin, Governance & Facilities
Bank Charges	52007901		£150.00	£11.00		100%	£150.00	0.00%	Admin, Governance & Facilities
Interest Charges	52007907		£0.00	£142.50					

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Books & Publications	52007506			£150.00	£0.00		100%	£150.00	0.00%	Admin, Governance & Facilities
Postage	52007501			£200.00	£0.00		1250%	£200.00	0.00%	Admin, Governance & Facilities
Software Subscriptions	52007606			£2,500.00	£327.90		-	£2,500.00	0.00%	Admin, Governance & Facilities
Miscellaneous Purchases	52005002			£350.00	£0.00		100%	£350.00	0.00%	Admin, Governance & Facilities
Stationery & Office Supplies	52007502			£750.00	£273.64		100%	£750.00	0.00%	Admin, Governance & Facilities
Subscriptions	52008201			£1,800.00	£1,401.80		100%	£1,800.00	0.00%	Admin, Governance & Facilities
Sundries	52008250			£0.00	£0.00		-	£0.00	#DIV/0!	rolled into misc purchases
Materials Purchased	52005000				£0.00		-		#DIV/0!	Admin, Governance & Facilities
Water Charges	52007102			£150.00	£0.00		100%	£150.00	0.00%	Admin, Governance & Facilities
Rates	52007103			£250.00	£0.00		100%	£250.00	0.00%	Admin, Governance & Facilities
Electricity	52007200			£400.00	£139.04		100%	£400.00	0.00%	Admin, Governance & Facilities
Gas	52007201			£300.00	£134.87		100%	£300.00	0.00%	Admin, Governance & Facilities
Room Hire	52007202			£150.00	£0.00		100%	£150.00	0.00%	Admin, Governance & Facilities
Photocopier Costs	52007503			£850.00	£77.58		100%	£850.00	0.00%	Admin, Governance & Facilities
Shredding	52007504			£350.00	£58.50		100%	£350.00	0.00%	Admin, Governance & Facilities
Office Running Costs	52007505			£250.00	£0.00		100%	£250.00	0.00%	Admin, Governance & Facilities
Telephones	52007550			£500.00	£169.25		100%	£500.00	0.00%	Admin, Governance & Facilities
Software Support	52007551			£750.00	£0.00		100%	£750.00	0.00%	Admin, Governance & Facilities
Computers & Software	52007552			£1,500.00	£49.25		100%	£1,500.00	0.00%	Admin, Governance & Facilities
Repairs and Renewals	52007800			£500.00	£0.00		100%	£500.00	0.00%	Admin, Governance & Facilities
Office Cleaning	52007801			£800.00	£182.00		100%	£800.00	0.00%	Admin, Governance & Facilities
Premises Expenses	52007803			£1,500.00	£255.00		100%	£1,500.00	0.00%	Admin, Governance & Facilities
CCTV Maintenance	52007807			£3,000.00	£0.00		100%	£3,000.00	0.00%	Admin, Governance & Facilities
General Maintenance	52007811			£0.00	£2,672.38		-	£0.00	#DIV/0!	Covered by other headings
Grounds Maintenance	52007805			£150.00	£117.54		100%	£150.00	0.00%	Admin, Governance & Facilities
<b>Facilities Total</b>				<b>£18,300.00</b>	<b>£6,362.35</b>	<b>£ 1,700.00</b>	<b>3450%</b>	<b>£18,300.00</b>	<b>0.00%</b>	

Communications

Website	52007553			£1,500.00	£291.44		0%	£1,500.00	0.00%	Communications TBD
Survey Project				£3,000.00				£3,000.00	0.00%	Communications TBD
Newsletters				£1,500.00				£1,500.00	0.00%	Communications TBD
										Communications TBD
<b>Communications Total</b>				<b>£6,000.00</b>	<b>£ 291.44</b>	<b>£ -</b>	<b>£ -</b>	<b>£6,000.00</b>	<b>0.00%</b>	

Governance

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Election	52007015			£2,000.00	£0.00		100%	£2,000.00	0.00%	Admin, Governance & Facilities
Internal Audit	52007601			£450.00	£325.00	£500.00	100%	£450.00	0.00%	Admin, Governance & Facilities
External Audit	52007602			£600.00	£5,442.15	£600.00	100%	£600.00	0.00%	Admin, Governance & Facilities
Professional Fees	52007604			£500.00	£1,605.50	£400.00	100%	£500.00	0.00%	Admin, Governance & Facilities
Health & Safety (incl Fire)	52008206			£3,000.00	£102.00	£2,651.96	100%	£3,000.00	0.00%	Admin, Governance & Facilities
Insurance	52008204			£1,850.00	£0.00	£1,825.60	100%	£1,850.00	0.00%	Admin, Governance & Facilities
Legal Fees	52007600			£4,000.00	£2,982.00	£5,000.00	100%	£4,000.00	0.00%	Admin, Governance & Facilities
<b>Governance Total</b>				<b>£12,400.00</b>	<b>£ 10,456.65</b>	<b>£ 10,977.56</b>	<b>£ 7.00</b>	<b>£12,400.00</b>	<b>0.00%</b>	

Allotments

Water Charges	43007102			£1,300.00	£60.81	£ 1,300.00	100%	£1,300.00	0.00%	Services
Contractors - Grass	43007808	GC		£3,620.00	£0.00	£ 4,000.00	110%	£3,620.00	0.00%	Services
Contractors - Hedges	43007809	H		£1,400.00	£0.00	£ 1,200.00	86%	£1,400.00	0.00%	Services
Contractors - Trees	43007810	T		£3,000.00	£0.00	£ 2,000.00	67%	£3,000.00	0.00%	Services
General Maintenance	43007811	G		£0.00	£1,001.00	£ 1,000.00	-	£0.00		Services
Grounds Maintenance	43007805	GM		£3,000.00	£0.00	£ 3,000.00	100%	£3,000.00	0.00%	Services
Rent	43007100			£4,475.00	£0.00	£ 4,475.00	100%	£4,475.00	0.00%	Services
Materials Purchased	43005000			£500.00	£0.00	£ 650.00	130%	£500.00	0.00%	Services
Miscellaneous Purchases	43005002			£100.00	£0.00	£ -	0%	£100.00	0.00%	Services
Allotment Subscriptions	43008201			£70.00	£0.00	£ 55.00	79%	£70.00	0.00%	Services
Training & Conferences	43008203			£0.00	£0.00	£ -	-	£0.00		Services
Refreshments	43008205			£500.00	£0.00	£ -	0%	£500.00	500.00%	Services
Sundries	43008250			£0.00	£0.00	£ -	-	£0.00		Services
Projects	43007816			£800.00	£0.00	£ -	0%	£800.00	800.00%	Services
<b>Allotments Total</b>				<b>£18,765.00</b>	<b>£ 1,061.81</b>	<b>£ 17,680.00</b>	<b>94%</b>	<b>£18,765.00</b>	<b>0.00%</b>	

Burial Ground

Utilities	44007200			£200.00	£0.00	£ 200.00	100%	£200.00	0.00%	Services
Water Charges	44007102			£90.00	£0.00	£ 90.00	100%	£90.00	0.00%	Services
Contractors - Hedges	44007809	H		£0.00	£0.00	£ -	-	£0.00	0.00%	Services
Contractors - Tree Work	44007810	T		£4,000.00	£0.00	£ 4,000.00	100%	£4,000.00	0.00%	Services
General Maintenance	44007811	G		£1,500.00	£36.34	£ 2,000.00	133%	£1,500.00	0.00%	Services
Grounds Maintenance	44007805	GM		£0.00	£8.89	£ -	-	£0.00	0.00%	Services
GOR Contractor	44007804			£16,000.00	£4,069.15	£ 16,000.00	100%	£16,000.00	0.00%	Services
Waste Collection	44007802			£750.00	£181.60	£ 750.00	100%	£750.00	0.00%	Services
Materials Purchased	44005000			£0.00	£0.00	£ -	-	£0.00	0.00%	Services
Burial Ground Subscriptions	44008201			£95.00	£0.00	£ 95.00	100%	£95.00	0.00%	Services

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Burial Ground Reserve Transfer	44009998			£0.00	£0.00	£ -	-	£0.00	0.00%	Services
<b>Burial Ground Total</b>				<b>£22,635.00</b>	<b>£4,295.98</b>	<b>£23,135.00</b>	102%	<b>£22,635.00</b>	<b>0.00%</b>	

Devolution Expenses

Devolution	48007002	D		£23,000.00	£18,809.00	£ 20,000.00	87%	£23,000.00	0.00%	Services
<b>Devolution Costs Total</b>				<b>£23,000.00</b>	<b>£ 18,809.00</b>	<b>£ 20,000.00</b>	87%	<b>£23,000.00</b>	<b>0.00%</b>	

Open Spaces

Water Charges	45007102			£100.00	£0.00	£ 100.00	100%	£100.00	0.00%	Services
Contractors - Grass	45007808	GC		£4,500.00	£0.00	£ 4,500.00	100%	£4,500.00	0.00%	Services
Contractors - Hedges	45007809	H		£750.00	£0.00	£ 770.00	103%	£750.00	0.00%	Services
Contractors Trees	45007810	T		£22,000.00	£120.00	£ 18,000.00	82%	£22,000.00	0.00%	Moving £5000 from Annual grants see october 2020 meeting.
General Maintenance	45007811	G		£6,000.00	£0.00	£ 4,500.00	75%	£6,000.00	6000.00%	Services - donation of £3K received
Grounds Maintenance	45007805	GM		£0.00	£0.00	£ 3,500.00	-	£0.00	#DIV/0!	Services
Bus Shelters	45007813			£500.00	£0.00	£ 300.00	60%	£500.00	0.00%	Services
Dog Bins (incl waste removal)	45007814			£7,000.00	£1,188.00	£ 6,864.00	98%	£7,000.00	0.00%	Services
Seats	45007815			£150.00	£0.00	£ -	0%	£150.00	150.00%	Services
Noticeboards	45007816			£500.00	£0.00	£ 250.00	50%	£500.00	150.00%	Services
Miscellaneous Purchases	45005002			£0.00	£0.00	£ -	-	£0.00	150.00%	Services
Materials Purchased	45005000			£500.00	£0.00	£ 400.00	80%	£500.00	0.00%	Services
Open Spaces Professional Fees	45007604				£180.00		-	£0.00		
Open Spaces Subscriptions	45008201			£150.00	£0.00	£ 150.00	100%	£150.00	150.00%	Services
Health & Safety & Inspections	45008206			£750.00	£0.00	£ -	0%	£750.00	750.00%	Services
Skip Hire	45007802			£660.00	£0.00	£ 660.00	100%	£660.00	0.00%	Services
<b>Open Spaces Total</b>				<b>£43,560.00</b>	<b>£1,488.00</b>	<b>£39,994.00</b>	92%	<b>£43,560.00</b>	<b>0.00%</b>	

Playgrounds

Contractors - Grass	46007808	GC		£1,742.00	£0.00		0%	£1,742.00	0.00%	Services
Contractors - Hedges	46007809	H		£0.00	£0.00		-	£0.00	0.00%	Services
Contractors - Trees	46007810	T		£1,025.00	£0.00		0%	£1,025.00	0.00%	Services
PlayGround-Materials Purchased	46005000			£500.00	£0.00		0%	£500.00	0.00%	Services
PlayGround-Miscellaneous Purchases	46005002			£0.00	£0.00		-	£0.00	0.00%	Services
PlayGround-Legal Fees	46007600			£0.00	£0.00		-	£0.00	0.00%	Services
PlayGround-Professional Fees	46007604			£84.00	£0.00	£ 84.00	100%	£84.00	84.00%	Services

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PlayGround-Repairs and Renewals	46007800		£1,500.00	£0.00	£ 1,400.00	93%	£1,500.00	1500.00%	Services
General Maintenance	46007811	G	£200.00	£0.00	£ 150.00	75%	£200.00	200.00%	Services
Grounds Maintenance	46007805	GM	£0.00	£0.00	£ -		£0.00	0.00%	Services
Health & Safety/Inspections	46008206		£350.00	£0.00	£ 350.00	-	£350.00	0.00%	Services
Equip. Maint./Insp/Projects	46007817		£2,000.00	£84.00	£ 45,000.00	2250%	£2,000.00	0.00%	Services
<b>Playgrounds Total</b>			<b>£ 7,401.00</b>	<b>£84.00</b>	<b>£46,984.00</b>	<b>635%</b>	<b>£7,401.00</b>	<b>0.00%</b>	

Street Lighting

Street Light Energy	47007200		£750.00	£ 190.20	£ 750.00	100.00%	£750.00	0.00%	improved actual forecast meaning greater budget
Street Light Maintenance	47007806		£3,400.00	£ -	£ -	0.00%	£3,400.00	0.00%	
Street Lighting Surveys			£0.00	£ -	£ 10,000.00	-	£0.00	0.00%	
<b>Street Lighting Total</b>			<b>£4,150.00</b>	<b>£ 190.20</b>	<b>£ 10,750.00</b>	<b>259.04%</b>	<b>£4,150.00</b>	<b>0.00%</b>	

Projects

Community Traffic Calming Operations	59008002		£3,500.00	£649.08		0%	£3,500.00	0.00%	Admin, Governance & Facilities
Community Board Match Funding			£5,000.00	£0.00	£ -	0%	£5,000.00	5000.00%	Admin, Governance & Facilities
Donations	52008200		£600.00	£0.00		0%	£600.00	0.00%	Admin, Governance & Facilities
Grants - Annual	59008003		£6,500.00	£0.00		0%	£6,500.00	0.00%	Admin, Governance & Facilities
Grants - Other	59008004		£3,500.00	£0.00		0%	£3,500.00	3500.00%	Admin, Governance & Facilities
Loan Repayments	52008100		£2,500.00	£1,000.00		0%	£2,500.00	0.00%	Admin, Governance & Facilities
Section 137	59008102			£0.00		-		0.00%	Admin, Governance & Facilities
Strategy Plan	59008103		£0.00	£0.00		-	£0.00	0.00%	Admin, Governance & Facilities
Community Support Services	59008104		£1,000.00	£0.00		0%	£1,000.00	1000.00%	Admin, Governance & Facilities
Misc. Expenses/incl. Devolution	48006900		£0.00	£0.00		-	£0.00	0.00%	Admin, Governance & Facilities
<b>Projects Total</b>			<b>£ 22,600.00</b>	<b>£ 1,649.08</b>	<b>£ -</b>	<b>0%</b>	<b>£ 22,600.00</b>	<b>0.00%</b>	

Total Income & Expenditure before reserve utilisation

Total Income			£ 254,310.00	£ 129,937.71	£ 266,556.00	105%	£254,310.00	0.00%	decrease due to no anticipated CIL or in progress grants
Total Expenditure			£ 263,091.00	£ 62,356.33	£ 251,188.56	95%	£ 263,091.00	0.00%	
<b>Net Income / (Expenditure)</b>			<b>-£ 8,781.00</b>	<b>£ 67,581.38</b>	<b>£ 15,367.44</b>	<b>-175.01%</b>	<b>-£8,781.00</b>	<b>0.00%</b>	

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To Agree to  
Sage Report

**KPI Areas**

Grass Cutting	GC	£ 9,862.00	£ -	£ 8,500.00	86%	£ 9,862.00	0.00%	
Hedges	H	£ 2,150.00	£ -	£ 1,970.00	92%	£ 2,150.00	0.00%	
Trees	T	£ 30,025.00	£ 120.00	£ 24,000.00	80%	£ 30,025.00	0.00%	to allow for ongoing maintenance works
Devolved	D	£ 23,000.00	£ 18,809.00	£ 20,000.00	87%	£ 23,000.00	0.00%	
General	G	£ 7,700.00	£ 1,037.34	£ 7,650.00	99%	£ 7,700.00	0.00%	to allow for repairs to fences and gates in open spaces
Grounds Maintenance	GM	£ 3,000.00	£ 8.89	£ 6,000.00	200%	£ 3,000.00	0.00%	

**Ear Marked Reserves Expenditure**

Templewood Playground		£ 30,000.00	£ -	£ -	0%	£ 30,000.00	0.00%	renovate and replace equipment
Great Kingshill Playground		£ 40,000.00	£ -	£ -	0%	£ 40,000.00	0.00%	renovate and replace equipment
Road Safety		£ 10,000.00	£ -	£ -	0%	£ 10,000.00	0.00%	replace dated equipment and training
Council Offices Car Park Mark Up		£ 1,200.00				£ 1,200.00		
Elections		£ 9,000.00	£ -	£ -	0%	£ 9,000.00	0.00%	May 2021 Elections
Garden of Rest Development		£ 3,500.00				£ 3,500.00		Signage, parking markups
Old Allotment Works		£ 4,000.00				£ 4,000.00		
HCST Rents		£ 20,000.00	£ -	£ -	0%	£ 20,000.00	0.00%	to allow for repairs to fences and gates in open spaces
<b>Total Ear Marked Reserves Expenditure</b>		<b>£117,700.00</b>	<b>£ -</b>	<b>-</b>	<b>-</b>	<b>£117,700.00</b>	<b>0.00%</b>	

**Total Income & Expenditure after  
reserve utilisation**

Ear Marked Reserve to be Utilised		£117,700.00				£117,700.00		utilisation of reserves
General Reserve to be Utilised		£8,781.00				£8,781.00		net deficit based on annual figures only
Total Annual Income		£254,310.00	£129,937.71	£266,556.00	105%	£254,310.00	0.00%	decrease due to no anticipated CIL or in progress grants and reduction in tax base.
<b>Total Income &amp; Reserves</b>		<b>£380,791.00</b>				<b>£380,791.00</b>		
Total Annual Expenditure		£ 263,091.00	£62,356.33	£251,188.56	95%	£263,091.00	0.00%	

Hughenden Parish Council  
Actual V Budget Period 01 2021-2022

Hughenden Parish Council  
Actual v Budget 21-22  
Actuals based on June 2021  
Month 3

2021/22 Annual Budget £	2021/22 Actual Year to Date Month 3	2021/22 Avail Balance to Year End £	% Current to Budget	2021-22 Recommended Budget	% Budget Increase over the 20/21 budget	Notes on Projected Year end
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Total Ear marked Reserves Expenditure				£117,700.00				£117,700.00		for projects already identified
<b>Total Expenditure Annual and Reserves</b>				£380,791.00				£380,791.00		
<b>Net Income / (Expenditure)</b>				<b>-£ 8,781.00</b>	<b>£ 67,581.38</b>	<b>£ 15,367.44</b>	<b>-175.01%</b>	£0.00	-100.00%	

*To Agree to  
Sage Report*

£ 263,091.00