

**To all Members of the Finance Committee of Hughenden Parish Council**  
**You are hereby summoned to attend a meeting to be held on**  
**20<sup>th</sup> February 2024**

**7:30pm in the Hughenden Parish Council Office**

**Cllrs: S. Jones, M. Byrom, K Cormack, S. Thomas and Y Wilding**

Signed: *Philip Truppin*

Date: 16<sup>th</sup> February 2023

**The Chair may, at his/her discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of Council business.**

**AGENDA**

**1. Public Participation**

Members of the public are permitted by the Chair to speak once in respect of business itemised on the agenda for no more than 2 minutes. The period for public participation shall not exceed 15 minutes.

**2. Election of Chair**

To appoint a Member to chair the meeting and to consider a recommendation to Council for the rest of the Municipal Year.

**3. Apologies for Absence**

To receive apologies for absence

**4. Declaration of Interest**

To receive declarations of interest and dispensation requests  
In accordance with Sections 30 (3) and 235 (2) of the Localism Act 2011 and Hughenden Parish Council Code of Conduct, Councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

**5. Minutes**

To review and approve the minutes from the Finance Committee meeting on 10<sup>th</sup> July 2023 – Appendix A

**6. CIL Receipts**

To receive an oral update from the Locum Clerk.

**7. Finance and Accounts:****6.1 Budget report & balance Sheet**

To receive the latest budget reports and balance sheet -Appendix B

**6.2 Monthly Payments & Reports**

To receive the list of monthly payments – Appendix C

**8. Reserves Review**

At the Council meeting held on 11 January 2022 it was resolved to adopt the Investment Policy attached at Appendix D.

The policy is due for review in January 2024 as stated at the foot of the document.

Councillors to review and consider any recommendations to Council.

**9. Date of Next Meeting.**

Tuesday 23<sup>rd</sup> April 2024 at 7.30pm